

## TEMPORARY OCCUPATION PERMIT

### Objective

To provide guidance to landowners and developers seeking approval to occupy caravans and garages on a temporary basis during construction of a dwelling

### Scope of Policy

This policy applies to rural and residential land in the Gilgandra Shire.

### Policy

PART 1 – There are no exemptions from the requirements of this policy.

PART 2 – Matters to be considered in determining an application

Following approval of a development application for a dwelling an application may be lodged for temporary occupation of a caravan or garage.

The following information is required with applications:

- a) A site plan indicating location of the caravan or garage.
- b) Details of toilet, laundry, kitchen and bathing facilities.
- c) Details of the proposed method of effluent disposal.

### Notification of applications:

Council will notify adjoining owners of applications for temporary occupation permits in residential areas or in any case where there is potential for adverse impacts on adjoining property. Any submissions will be considered prior to Council determining the application.

### PART 3. Approval requirements for temporary occupation:

- a) Approvals are limited to a period of 1 year. Council may approve a 6 month extension of the approval, only if a dwelling is commenced.
- b) Toilet, laundry, kitchen and bathing facilities are to be maintained. Sanitary facilities are to be separate from the kitchen and habitable areas.
- c) A minimum of 45,000 litres of potable water is to be provided.
- d) The on-site sewage management system must be completed before temporary occupation commences.
- e) A licensed electrician is to undertake all electrical work, including installation of a hard wired smoke detector in garage or caravan.
- f) Temporary occupation permits are not transferable to another person.

Relevant Legislation

Local Government Act 1993

Associated Documents

Nil

<b>Responsible Officer:</b>	Director Growth and Liveability		
<b>Date Adopted:</b>	16/3/06, 20/3/18 21/02/23, 18/02/25	<b>Resolution No:</b>	95/06, 48/18 11/23, 13/25
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