

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 20 August at 4.00pm.**

Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
 - Ordinary meeting held on 16 July 2024
9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Coeee Lodge Retirement Village Financials (d)
 - Aged Care Worker Accommodation Project (d)
- Procedural Motion to re-open meeting to Press and Public

10. Reports



Neil Alchin
Acting General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

AUGUST 2024 INDEX

Mayor

1. Mayoral Commitments 4

General Manager

1. Disclosure of Interest Returns 2023/24 5
2. Outdoor Staff Annual Picnic Day 6

Director Aged Care and Disabilities

1. Coeee Lodge Retirement Village Financials (Closed) 1
2. Aged Care Worker Accommodation Project (Closed) 4

Director Infrastructure

1. Sewer Treatment Plant Project Update 7
2. Traffic Management Goin' to Gil and Under the Gums 9

Director Growth and Liveability

1. Quarterly Operational Plan Review to 30 June 2024 11
2. Quarterly Budget Review 12
3. State of Our Region Report 2021/2024 32
4. Request for Variation to Development Control Plan – 113 Myrtle Street, Gilgandra 34

Standard Reports

- Notation Reports 36
- Cat B 44

MAYORAL MINUTE - 11/24
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities since the 16 July 2024 meeting.

.....

22/07/24	Meeting with Australian Defence forces personnel and local Aboriginal representatives to detail the flying of flags at Anzac Day Services. To be subject to a Mayoral Minute at the October Council meeting.
25/07/24	Gilgandra Says No to Domestic Violence Organising Group Meeting
25/07/24	Tony McGrane Organising Committee
30/07/24	Geoffrey Kiehne's Memorial Service, Gilgandra
02/08/24	Meeting with St Ambrose Church Restoration Committee
13/08/24	Gilgandra Local Aboriginal Land Council, Cultural Burn at the Pines
13/08/24	Luncheon with Dr Manori Rodrigo, welcome to Gilgandra Medical Practice
13/08/24	Economic Development Committee – End of Term Meeting
15/08/24	Rural Fire Service 2024 Pre Season Briefing, Dubbo
20/08/24	Council Workshop and Meeting

Principal Activity

Lead

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.2.1.1

Implement the Community Engagement Strategy to inform, involve, empower, consult, and collaborate with stakeholders

RECOMMENDATION

That the report be noted.

D Batten
Mayor

DISCLOSURE OF INTEREST RETURNS

SUMMARY

To table disclosure of interest returns from Councillors and designated staff for the period 1 July 2023 to 30 June 2024.

.....

Local Government Act 1993 (NSW) Section 440 ('*Model Code*') states that Councillors and designated persons must complete and lodge a pecuniary interest return to the General Manager by 30 September each year. New Councillors and employees are required to lodge a return within three months of holding office.

In accordance with Section 4.24 of the *Model Code*, the General Manager must keep a register of returns required to be made and lodged with the General Manager. The register containing these returns will be tabled at the meeting for Council's information as prescribed by Section 4.26.

Information contained in the returns made and lodged will be made publicly available in accordance with the requirements of the *Government Information (Public Access) Act 2009*, the *Government Information (Public Access) Regulation 2009* and any guidelines issued by the Information Commissioner.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy

RECOMMENDATION

That Council note the tabling of disclosure of interest returns for Councillors and designated persons for the period ending 30 June 2024.

Neil Alchin
Acting General Manager

OUTDOOR STAFF ANNUAL PICNIC DAY

SUMMARY

To advise of a request from the Outdoor Staff Picnic Committee to hold the annual picnic on Friday, 4 October 2024.

.....

The following letter has been received from the Outdoor Staff Picnic Committee:

“The Outdoor Staff Picnic Committee requests permission to hold their annual picnic day on Friday, 4 October 2024. The venue for the picnic will be the Gilgandra Services Club and, in line with previous years, we ask that Council donate \$200 towards to cost of the picnic.

An invitation is extended to the Mayor and Councillors to attend the picnic and we ask that those attending advise Council’s customer service staff to assist with catering.

Thank you for your support and generosity in previous years.”

Council should, in line with previous years, also confirm a general shutdown on Friday, 4 October 2024 for Council’s Picnic Day.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	It has been Council’s custom in the past to close on picnic day and to assist with a donation of \$200 towards the outdoor staff picnic
<u>Budget Implications</u>	Usually funded from Council’s Contributions and Donations budget
<u>Delivery Program Actions</u>	4.1.2.5 Implement recommendations of the Business Service Review in relation to ICT People and Culture

RECOMMENDATION

1. That Friday, 4 October 2024 be approved as Council’s picnic day and Council declare a general shutdown.
2. That Council make a donation of \$200 towards the picnic to be funded from the Contributions and Donations allocation.

Neil Alchin
Acting General Manager

SEWER TREATMENT PLANT PROJECT UPDATE

SUMMARY

To provide an update on the Gilgandra Sewer Treatment Plant project.

.....

The Department of Climate Change, Energy, the Environment and Water (the Department) has written to Council advising that Section 60 approval for the Gilgandra Sewage Treatment Plant has been forthcoming. Section 60 refers to this clause in the *Local Government Act 1993*, which states:

60 Ministerial approval required for certain council works

A council must not, except in accordance with the approval of the Minister for Water, Property and Housing, do any of the following—

- (a) (Repealed)
- (b) as to water treatment works—construct or extend any such works,
- (c) as to sewage—provide for sewage from its area to be discharged, treated or supplied to any person,
- (d) (Repealed)

Note—

Approval is required under Part 3 of Chapter 3 of the [Water Management Act 2000](#) for the construction or use by a council of water supply works or flood works within the meaning of that Act.

This represents a significant milestone for the project, although it comes with an unexpected condition. This condition is that another Section 60 approval is to be obtained for the effluent irrigation scheme that is presently in operation at 'Bowenleigh'. While this may be challenging, it is not insurmountable and will require a diversion of resources to achieve this. No reason was provided for this requirement but a six-month time limit was applied.

This project is largely being funded under the NSW Government's Safe and Secure Water Program. The Program has a quality assurance framework where at certain stages, termed 'Gateway's', the Gateway Review Panel (GRP) assesses and approves the project to move onto the next phase (see attached).

One of the issues that Council has continually raised with the Department is that detailed design, calling for tenders and awarding the contract are all in our current Gateway but without any funding confirmed for construction. Council has indicated to the Department that, whilst we can prepare documents, we would be reticent to let a tender without a budget.

Fortunately, the Department has listened to our concerns and has taken steps to alleviate these. The Department has indicated that they will supply a Ministerial Approval by way of a letter of offer, effectively confirming the budget. However, there is still other work to be done.

The next steps involve:

- Section 60 approval for the effluent irrigation scheme (as mentioned above)
- Revisit the cost estimate now that detailed design has reached 90% maturity
- Prepare tender documentation
- Work through and submit the GRP Checklist as provided by the Department

Once the above has been achieved the project will be assessed by the GRP and recommended to proceed to the next Gateway – construction and commissioning. When the cost estimate is revised, the Department will commence steps to gain approval from the Minister. With the letter of offer Council can be assured that the construction will be funded and have confidence to call tenders.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Council has sufficient funds in the sewer reserve to meet the 10% contribution.
<u>Delivery Program Actions</u>	1.2.1.1 Progress design and construction of a new Sewer Treatment Plant for Gilgandra

RECOMMENDATION

That Council note the update on the Gilgandra Sewer Treatment Plant project.

Daryl Colwell
Director Infrastructure

TRAFFIC MANAGEMENT FOR 'GOIN' TO GIL' AND 'UNDER THE GUMS' EVENTS

SUMMARY

To approve the traffic management of the 'Goin' to Gil' and 'Under the Gums' events.

.....

Council has received an application from organisers to implement traffic control for the 'Goin' to Gil' and 'Under the Gums' events. Traffic will be managed by Dubbo Traffic Control for both events to be held on Saturday, 28 September 2024.

The 'Goin' to Gil' is a street parade along Warren Road and Miller Street to take place from 11am to 12pm with road closures to be applied between 10am and 1pm. The 'Under the Gums' event will take place between 2pm and 9:30pm with diversions from the Newell Highway via Warren Road and Hargraves Lane to be put into operation from 1:30pm to 10:30pm. Traffic Guidance Systems for both events are attached.

The usual process for these events to be approved is for the events to be considered and recommended by the Local Traffic Committee (LTC) before being endorsed by Council. However, due to the events falling in September and the timing of the local government elections, it is unlikely that a Council meeting will be held in that month. Therefore, Council would need to approve the events at the August meeting which falls one week prior to the ordinary LTC meeting.

As it is not possible for this process to occur, the intended traffic management has been circulated via email to LTC members with all indicating their agreement with the proposal. It is therefore recommended that Council approve the traffic management for both events.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	2.3.1.2 Enhance the experience for locals and visitors with the Under the Gums event, and associated Goin to Gil weekend initiatives, collaborating regionally to strive for a state significant event

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 AUGUST 2024

RECOMMENDATION

That Council approve the use of its roads for the purpose of the 'Goin to Gil' and 'Under the Gums' events to be held at Gilgandra on Saturday, 28 September 2024.

Daryl Colwell
Director Infrastructure

2023/24 QUARTERLY OPERATIONAL PLAN REVIEW TO 30 JUNE 2024

SUMMARY

To consider progress with Council's 2023/24 Operational Plan as at 30 June 2024.

.....

Separately enclosed with this business paper is the 2023/24 Operational Plan Review document for the quarter 1 April 2024 to 30 Jun 2024.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Actions delivered in line with 2023/24 budget.
<u>Delivery Program Actions</u>	4.3.2.1 Review Council's Integrated Plans in line with NSW State Government guidelines

RECOMMENDATION

That the 2023/24 Operational Plan Review for the quarter ended 30 June 2024 be adopted.

Neil Alchin
Director Growth and Liveability

QUARTERLY BUDGET REVIEW 30 JUNE 2024

SUMMARY

To detail the major variances to the original estimates for the 2023/24 financial year as presented in the Quarterly Budget Review as at 30 June 2024. In addition, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

.....

List of Budget Changes Previously Adopted by Council

Note	Description	When Done	Income Change	Expense Change	Resp.
1000	Governance	Sept		\$713	DGL
1000	Governance	Mar		\$3,619	DGL
1100	Corporate Support Income	Mar	-\$38,148		DGL
1101	Wages & Other Employee Costs	Sept		-\$93,683	DGL
1101	Wages & Other Employee Costs	Mar		-\$150,000	DGL
1102	Interest On Borrowings	Dec		-\$39,070	DGL
1102	Interest On Borrowings	Mar		-\$81,446	DGL
1103	Administration Expenses	Sept		\$30,642	DGL
1103	Administration Expenses	Mar		-\$359	DGL
1108	Civic Activities	Dec	\$8,000		DGL
1124	Plant Running Expenses	Sept		\$14,100	DI
1124	Plant Running Expenses	Mar		\$370,000	DI
1125	Employee Overhead Costs – General Fund	Sept		\$55,302	DGL
1126	Employee Overhead Costs – Orana Lifestyles	Sept		\$38,282	DGL
1127	Employee Overhead Costs – Carlginda	Sept		\$3,543	DGL
1128	Employee Overhead Costs – Cooee Lodge	Sept		\$24,504	DGL
1129	Employee Overhead Costs – Jack Towney Hostel	Sept		\$6,452	DGL
1140	Wages & Other Employee Costs	Sept		\$93,683	EMTC
1140	Wages & Other Employee Costs	Mar		-\$105,000	EMTC
1141	Administration Expenses	Mar		-\$6,000	EMTC
1302	Planning Income	Mar	-\$25,500		DGL
1303	Planning Expenses	Mar		-\$60,000	DGL
1304	Development Income	Mar	\$4,836		DGL
1410	Other Waste Management Income	Mar	\$11,518		DGL
1430	Other Garbage Expenses	Mar		-\$5,000	DI
1441	Urban Stormwater Expenses	Mar		-\$20,000	DI
1510	Gilgandra Youth Service Income	Dec	\$25,000		DGL
1510	Gilgandra Youth Service Income	Mar	\$7,000		DGL
1511	Gilgandra Youth Service Expenses	Sept		\$1,003	DGL
1511	Gilgandra Youth Service Expenses	Dec		\$25,000	DGL

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 AUGUST 2024

1511	Gilgandra Youth Service Expenses	Mar		-\$8,000	DGL
1520	Gilgandra Community Care Income	Mar	\$20,000		DACD
1530	Government Access Centre Income	Dec	\$8,000		DGL
1530	Government Access Centre Income	Mar	\$8,500		DGL
1531	Government Access Centre Expenses	Dec		\$5,000	DGL
1600	Housing Income	Dec	\$42,983		DGL
1601	Housing Expenses	Dec		\$42,310	DGL
1610	Medical Centres Income	Mar	-\$33,469		DGL
1611	Medical Centres Expenses	Mar		-\$10,000	DGL
1612	Dentist Expenses	Mar		\$10,000	DGL
1651	Street Lighting Expenses	Mar		-\$42,000	DI
1700	Gilgandra Library Income	Dec	\$2,303		DGL
1701	Gilgandra Library Expenses	Sept		\$75,743	DGL
1701	Gilgandra Library Expenses	Mar		-\$35,000	DGL
1711	Public Halls Expenses	Mar		\$3,000	DGL
1720	Gilgandra Swimming Pool Income	Mar	\$2,286		DGL
1721	Gilgandra Swimming Pool Expenses	Sept		\$3,531	DGL
1721	Gilgandra Swimming Pool Expenses	Dec		\$8,000	DGL
1721	Gilgandra Swimming Pool Expenses	Mar	\$34,000		DGL
1741	Parks & Gardens Expenses	Sept		\$120,000	DI
1743	Tree Removal	Sept		\$40,000	DI
1750	Gilgandra Fitness Centre Income	Mar	\$7,500		DGL
1901	Gravel Pits Income	Mar	-\$138,000		DI
1902	Gravel Pits Expenses	Mar		-\$107,000	DI
1905	Urban Roads Expenses	Mar		-\$75,000	DI
1910	Rural Roads Income	Sept	\$1,831,737		DI
1910	Rural Roads Income	Dec	\$4,978,338		DI
1911	Rural Roads Expenses	Sept		\$225,387	DI
1911	Rural Roads Expenses	Dec		\$2,272,482	DI
1930	Contract Income	Sept	\$200,000		DI
1930	Contract Income	Dec	\$1,200,000		DI
1930	Contract Income	Mar	-\$300,000		DI
1931	On Cost Charges Profit	Sept	\$60,000		DI
1931	On Cost Charges Profit	Dec	\$375,000		DI
1932	Contract Expenses	Sept		\$200,000	DI
1932	Contract Expenses	Dec		\$1,200,000	DI
1932	Contract Expenses	Mar	-\$10,790		DI
1940	Roads to Recovery Income	Mar	\$727,070		DI
1941	Roads to Recovery Expenses	Mar		\$272,060	DI
1951	Bridges Expenses	Mar		-\$16,291	DI
1961	Footpaths Expenses	Mar		-\$48,637	DI
1970	Parking Areas Expenses	Dec		\$18,000	DI
1980	Aerodromes Income	Mar	-\$1,625		DI
1991	Other Expenses	Mar		-\$27,525	DI
2010	Cootee Heritage Centre Income	Dec	\$12,500		DGL
2011	Cootee Heritage Centre Kiosk Income	Sept	-\$89,600		DGL
2011	Cootee Heritage Centre Kiosk Income	Dec	\$731		DGL
2012	Cootee Heritage Centre Expenses	Dec		\$12,500	DGL

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 AUGUST 2024

2012	Coeee Heritage Centre Expenses	Mar		\$46,000	DGL
2013	Coeee Heritage Centre Kiosk Expenses	Sept		-\$110,705	DGL
2013	Coeee Heritage Centre Kiosk Expenses	Dec		\$481	DGL
2015	Economic Development Income	Sept	-\$9,723		DGL
2016	Economic Development Expenses	Sept		\$20,622	DGL
2019	Inland Rail Income	Sept	\$42,252		DGL
2019	Inland Rail Income	Mar	-\$85,000		DGL
2020	Inland Rail Expenses	Sept		-\$237,607	DGL
2030	Land Sales Income	Sept	\$450,000		DGL
2030	Land Sales Income	Mar	-\$450,000		DGL
2031	Land Sales Expenses	Sept		\$1,120,000	DGL
2040	Private Works Income	Mar	-\$251,000		DI
2042	Private Works Expenses	Mar		-\$190,000	DI
2050	Lease Income - Property	Mar	\$7,000		DGL
2051	Lease Income - Staff	Sept	-\$20,000		DGL
2052	Reimbursement of GrainCorp Costs	Sept	\$206,000		DGL
2053	Other Expenses	Sept		-\$15,320	DGL
2801	Financial Assistance Grant	Sept	-\$4,575,156		DGL
2803	Interest Income	Mar	\$20,000		DGL
2900	Transfers from Reserves	Sept	\$7,931,296		Various
2900	Transfers from Reserves	Dec	\$629,601		Various
2900	Transfers from Reserves	Mar	-\$1,774,947		Various
2901	Transfers to Reserves	Sept		\$206,000	Various
2901	Transfers to Reserves	Dec		\$3,335,457	Various
2901	Transfers to Reserves	Mar		\$389,010	Various
2903	Capital Income	Sept	\$433,073		Various
2903	Capital Income	Dec	\$1,043,736		Various
2903	Capital Income	Mar	-\$10,534,838		Various
2904	Capital Expenditure	Sept		-\$1,421,325	Various
2904	Capital Expenditure	Dec	\$341,179		Various
2904	Capital Expenditure	Mar	-\$11,950,693		Various
2905	Loan Income	Sept	-\$5,000,000		DGL
2905	Loan Income	Dec	-\$900,000		DGL
2906	Loan Repayments	Sept		-\$450,000	DGL
2906	Loan Repayments	Dec		\$9,273	DGL
2906	Loan Repayments	Mar		-\$108,177	DGL
	Total General Fund	Sept	\$1,459,879	-\$49,133	
	Total General Fund	Dec	\$7,426,192	\$7,230,612	
	Total General Fund	Mar	-\$12,816,817	-\$11,929,219	
3000	Water Supply	Sept	\$165,021	\$165,021	DI
4000	Sewerage Service	Sept	-\$580,000	\$678,800	DI
5000	Orana Living	Sept	-\$4,800,000	-\$5,048,488	DACD
5000	Orana Living	Dec	-\$394,780	-\$148,000	DACD
5000	Orana Living	Mar	-\$80,500	\$36,606	DACD
6000	Carlinda Enterprises	Sept		\$465	DACD
6000	Carlinda Enterprises	Dec	\$75,000	\$75,000	DACD
6000	Carlinda Enterprises	Mar		-\$20,000	DACD
7000	Coeee Villa Units	Sept		\$6,923	DACD
7000	Coeee Villa Units	Mar	\$50,900	\$10,000	DACD

8000	Cooee Lodge Hostel	Sept	\$453,250	\$273,250	DACD
8000	Cooee Lodge Hostel	Dec	\$768,284	\$758,455	DACD
8000	Cooee Lodge Hostel	Mar	\$700,033	\$441,740	DACD
8500	Jack Towney Hostel	Dec	\$80,000	\$120,000	DACD
8500	Jack Towney Hostel	Mar		\$158,080	DACD
	Total Gilgandra Shire Council	Sept	-\$3,301,850	-\$5,330,762	
	Total Gilgandra Shire Council	Dec	\$7,954,696	\$8,036,067	
	Total Gilgandra Shire Council	Mar	-\$12,146,384	-\$11,302,793	

Result

The overall result for General Fund for this review as at 30 June 2024 is a \$1,182,994 decrease to the estimated surplus at year end to an actual result of a \$728,105 deficit (depreciation not included).

Water Fund has a \$77,255 increase to the estimated surplus at year end to an actual result a \$224,351 surplus (depreciation not included).

Sewer Fund has a \$240,231 decrease to the estimated surplus at year and to an actual result of a \$249,082 surplus (depreciation not included).

Orana Living has a \$162,050 decrease to the estimated deficit at year end to an actual result a \$106,925 surplus (depreciation not included).

Carlinda Enterprises has a \$66,357 decrease to the estimated surplus at year end to an actual result of a \$35,162 deficit (depreciation not included).

Coee Villa Units has a \$139,018 increase to the estimated surplus at year end to an actual result of a \$353,875 surplus (depreciation not included).

Home Care Packages has a \$54,427 decrease to the estimated surplus at year end to an actual result of a \$6,077 surplus (depreciation not included).

Coee Lodge Hostel has a \$365,364 increase to the estimated surplus at year end to an actual result of a \$575,217 surplus (depreciation not included).

Jack Towney Hostel has a \$90,079 decrease to the estimated deficit at year end to an actual result of a \$19,819 surplus (depreciation not included).

The overall result for this review as at 30 June 2024 is a \$710,243 decrease to the estimated surplus at year end for Council as a whole to an actual result of an \$772,079 surplus (depreciation not included).

Details - Notes

The following notes are to be read in conjunction with the Quarterly Budget Review documents and contain a detailed description of the major variances to Council's budget. These changes are listed in the variance columns.

GENERAL FUND

Note 1101 (page 2)

Wages & Other Employee Costs

\$54,962 additional expense

Responsible Officer: Director Growth & Liveability

During the course of the year, this budget was reduced by \$243,683, which has proven to be ambitious. Having said that, the increase in cost was also assisted by an increase in the FBT cost of \$25,546 (from \$50,000 to \$75,546). This is due to more staff taking up salary sacrifice options.
savings in the interest paid.

Note 1103 (page 2)

Administration Expenses

\$58,121 additional expense expense

Responsible Officer: Director Growth & Liveability

There are a number of changes in this area but the main cost is an increase of \$47,466 (from \$60,200 to \$107,666) in the phone charges for the administration area. This is due to a change in the costing of the phone network which has been adjusted in the 24/25 budget.

Note 1106 (page 2)

Administration – Property Expenses

\$61,285 additional expense

Responsible Officer: Director Growth & Liveability

This is where the cost for rates and water usage for all General Fund Council properties is allocated. The 23/24 budget was calculated based on previous years and allowing for an increase equal to the rate peg. Variances occur with the water usage which was high this year especially considering there was significant water loss at the town swimming pool.

Notes 1121 (page 2)

Wages & Other Employee Costs

\$193,195 less expense

Responsible Officer: Director Infrastructure

This was due to some positions that are within structure and budgeted before but were unfilled for a portion of the year.

Note 1122 (page 2)

Engineering & Supervision

\$48,987 less expense

Responsible Officer: Director Infrastructure

Due to savings in phone and software costs. The phone costs were allocated as per above at Note 1103.

Note 1124 (page 2)

Plant Running Expenses

\$96,105 additional expense

Responsible Officer: Director Infrastructure

The plant operating costs were higher by \$198,975 (from \$1,301,018 to \$1,499,993) while the plant hire income was higher by \$102,870 (from \$2,253,887 to \$2,356,757).

Notes 1125 to 1129 (page 2)

Employee Overhead Costs

\$272,468 additional expense

Responsible Officer: Director Growth & Liveability

This is where the employee costs of leave, superannuation and workers compensation insurance are cost compared the internal oncost income received as an additional percentage added to wages.

The results for each fund were as follows:

Fund	Leave Costs	Super Costs	W/Comp Costs	Oncosts Income	Total	Budget	Change
General Fund	1,630,077	817,634	580,635	-2,750,110	278,236	55,302	222,934
Orana Living	422,319	338,531	401,788	-1,157,446	5,192	38,282	-33,090
Carlinda	114,445	17,522	37,188	-169,823	-668	3,543	-4,211
Cooee Lodge	330,973	294,159	257,187	-862,634	19,685	24,504	-4,819
JT Hostel	109,276	57,335	67,717	-136,222	98,106	6,452	91,654
	2,607,090	1,525,181	1,344,515	-5,076,235	400,551	128,083	272,468

The oncost percentage rates have been adjusted for the 24/25 year.

Note 1200 (page 3)

Fire Services Income

\$55,554 additional income

Responsible Officer: Director Growth & Liveability

Council receives reimbursement from the RFS for costs directly incurred. In this instance, the costs budgeted were \$90,235 (expenses of \$95,779 less \$5,544 internal administration charge). Warrumbungle Shire are the managing Council and the amount of \$145,789 was forwarded to us being one third of the overall allocation. Actual costs less the internal administration charge was \$94,816.

Note 1303 (page 3)

Planning Expenses

\$32,761 less expense

Responsible Officer: Director Growth & Liveability

Less expense but is offset by a reduced transfer from reserves of \$43,327 for Landuse Strategy / LEP on page 10.

Note 1401 (page 4)

Domestic Waste Management Expenses

\$71,160 less expense

Responsible Officer: Director Growth & Liveability

Savings have occurred in the operations of the waste facility as well as in collection costs. As the income for this area is raised from annual charges on properties within the Gilgandra, Toorweenah and Armatree town / village boundaries, consideration should be given to transferring the savings to reserves. This has not be done taking into account the result for General Fund.

Note 1411 (page 4)

Other Waste Management Expenses

\$22,361 less expense

Responsible Officer: Director Growth & Liveability

Savings have occurred in the maintenance of the village tips. As the income for this area is raised from annual charges on all properties outside town and village boundaries, consideration should be given to transferring the savings to reserves. This has not be done taking into account the result for General Fund.

Note 1441 (page 4)

Urban Stormwater Drainage Expenses

\$36,547 less expense

Responsible Officer: Director Infrastructure

Very little maintenance costs were incurred this year resulting in a savings.

Note 1501 (page 5)

Community Services Administration Expenses

\$29,935 additional expense

Responsible Officer: Director Aged Care & Disabilities

The cost for Groworx is allocated here and includes an amount of \$245,400 which has been transferred to Cooee Lodge and is offset by a transfer from the Orana Living DIAP reserve of the same amount on page 10.

Note 1511 (page 5)

Gilgandra Youth Services Income & Expenses

\$106,182 less expense

Responsible Officer: Director Growth & Liveability

The saving of \$106,182 is partly offset by a transfer to reserves of \$49,440 on page 10 for the Youth Strategy. The remaining \$56,742 is mainly attributed to wages due to staff vacancies for part of the year.

Note 1520 (page 5)

Gilgandra Community Care Expenses

\$83,145 additional expense

Responsible Officer: Director Aged Care & Disabilities

The additional cost is due to the purchase of a new bus for \$92,148 which is offset by a transfer from reserves on page 10.

Notes 1600 & 1601 (page 6)

Housing Income & Expenses

\$9,124 additional income

\$20,524 additional expense

Responsible Officer: Director Growth & Liveability

The net result is an increase in costs of \$11,400 and is due to additional maintenance costs on housing provided for aged care workers and itinerant doctors.

Notes 1610 & 1612 (page 6)

Medical Centres Income & Dentist Expenses

\$10,289 less income

\$50,635 additional expense

Responsible Officer: Director Growth & Liveability

The reduced income is the result of reduced rental for the dental services for part of the year after initial equipment had been paid off. Negotiation on a new rental agreement is in progress.

The additional expense is due to a new dental chair as the previous chair had passed its useful life. This amount is offset by a transfer from reserves of \$47,415 on page 10.

Note 1701 (page 7)

Gilgandra Library Expenses

\$108,513 less expense

Responsible Officer: Director Growth & Liveability

The budget for the Library was originally based on being in the new building for half the year. Due to the delay in being able to occupy the new building, savings of around \$40,000 have been realised.

Also, an amount of \$75,743 was included in the budget to assist with the fitout. Only \$9,327 has been spent with the remainder of \$66,416 off set by a reduced transfer from reserves on page 10.

Note 1721 (page 7)

Gilgandra Swimming Pool Expenses

\$20,002 additional expense

Responsible Officer: Director Growth & Liveability

The additional cost is attributed to the ongoing maintenance issues at the pool.

Note 1740 (page 7)

Parks & Gardens Income

\$49,779 additional income

Responsible Officer: Director Infrastructure

The additional income is the result of two claims from the RFS for hazard reduction works being received in the one year. The additional claim is from the 22/23 year.

Note 1751 (page 7)

Gilgandra Fitness Centre Expenses

\$24,913 less expense

Responsible Officer: Director Growth & Liveability

Overall operating costs ended up being less than expected for the year.

Notes 1910 & 1911 (page 8)

Rural Roads Income & Expenses

\$436,631 additional income

\$1,503,952 less expense

Responsible Officer: Director Infrastructure

The combination of the additional income and the reduced expense equates to an improved bottom line of \$1,940,583. This amount is offset by the following:

- Transfer to reserves of \$683,763 for Fixing Local Roads Round 3 on page 10.
- An increase in Regional Roads spending of \$514,660

The above changes equate to additional costs of \$1,198,423. The remaining \$742,160 can be attributed to disaster recovery funding that was applicable to 22/23 but received in 23/24.

Note 1911 (page 8)

Regional Roads Expenses

\$514,660 less expense

Responsible Officer: Director Infrastructure

As explained above, funding allocated to the rural roads area has also been used on regional roads.

Notes 1930, 1931 & 1932 (page 8)

State Roads Income & Expenses

\$1,730,545 additional income

\$717,491 additional expense

Responsible Officer: Director Infrastructure

The above changes equate to additional net income of \$1,013,054 making a total profit for the area of \$1,800,036. This is an excellent result with Transport for NSW already seeking Council's agreement to perform additional work in 24/25.

Notes 2015 & 2016 (page 9)

Economic Development Income & Expenses

\$106,850 additional income

\$127,913 less expense

Responsible Officer: Director Growth & Liveability

An additional \$100,000 in grant funding was received and is offset by a transfer to reserves for the Open Street Program Grant on page 10.

The reduced expense is offset by the following transfers:

- Reduced transfer from reserves of \$13,958 for FRRR Community Garden Club on page 10.
- Transfer to reserves of \$13,950 for Project Costs – Economic Development on page 10.
- Transfer to reserves of \$15,000 for Miller Street CBD masterplan on page 10.

- Transfer to reserves of \$37,028 for It's GREAT Program on page 10.

The above transfers total \$79,936. The remaining \$47,977 is savings.

Note 2020 (page 9)

Inland Rail Expenses

\$179,080 less expense

Responsible Officer: Director Growth & Liveability

The reduced actual cost is all savings.

Note 2031 (page 9)

Land Sales Expenses

\$93,876 additional expense

Responsible Officer: Director Growth & Liveability

The purchase of the land for the industrial subdivisions totalled \$1,200,000 and there were another \$13,876 in costs. The budget was \$1,120,000.

Note 2801 (page 9)

Financial Assistance Grant

\$4,673,955 additional income

Responsible Officer: Director Growth & Liveability

The Federal Government prepaid the 24/25 allocation in June. The additional \$4,673,955 is offset by a transfer to reserves on page 10 and will be brought back into the 24/25 budget.

Notes 2900 & 2901 (page 10)

Transfers from & to Reserves

\$785,719 less income

\$6,505,786 additional expense

The following are the changes in transfers from reserves for this budget review:

- Gilgandra Community Care: \$27,586 additional income which is offset by additional operational expense on page 5.
 - Infrastructure Contributions: \$15,000 less income which is offset by reduced operating expenses on page 3.
 - IT Upgrades: \$107,142 additional income which is offset by additional capital expense on page 11.
 - Landuse Strategy LEP Review: \$43,327 less income which is offset by reduced operating expenses on page 3.
 - Local Roads: \$35,715 less income which is offset by less capital expense on page 12.
 - River Revitalisation: \$197,652 less income which is offset by less capital expense on page 11.
 - Waste Facility: \$20,000 less income which is offset by less capital expense on page 11.
 - Orana Living Contribution (DIAP): \$245,400 additional income. This is to offset the transfer from General Fund to Cooee Lodge for Groworx costs on page 5.
-

- Electronic Signage: \$67,667 less income which is offset by less capital expense on page 12.
- Library Grant: \$66,416 less income which is offset by reduced operational expense on page 7
- Library Capital: \$12,371 less income which is offset by less capital expense on page 11.
- McGrane Oval Amenities: \$11,118 less income which is offset by less capital expense on page 12.
- Miller Street Plaza: \$10,381 less income which is offset by less capital expense on page 11.
- FRRR Community Garden Club: \$13,958 less income which is offset by less operational expense on page 9.
- Local Roads & Community Infrastructure Grant: \$41,178 additional income to offset additional capital expense on page 12.
- Stronger Country Communities Fund: \$760,835 less less income which is offset by less capital expense on page 12.
- Dental Services: \$47,415 additional income which is offset by additional operational expense on page 6.

The following are the transfers to reserves for this budget review:

- ELE: \$25,000 less expense. This transfer to the ELE reserve has occurred each year depending on the end of year result. In view of the deficit result this year, the transfer has not been done.
 - Gravel Pits: \$4,552 additional expense which is offset by an increased surplus result for Gravel Pits on page 8.
 - Developer Contributions Fee: \$5,000 less expense which is offset by less operating income on page 3.
 - Disability Inclusion Plan Initiatives: \$50,000 less expense due to the contribution from Orana Living not occurring this year.
 - Stormwater, Kerb & Guttering: \$200,000 less expense. In view of the deficit result this year, the transfer has not been done.
 - Pound: \$15,000 less expense. In view of the deficit result this year, the transfer has not been done.
 - GrainCorp Reimbursement of Costs: \$8,673 less expense which is offset by less operational income on page 9.
 - Roads to Recovery: \$266,180 less expense. Although the difference between the grant income of \$1,758,669 and the expense of \$1,275,512 for Roads to Recovery on page 8 is \$483,157, the amount transferred to reserves is \$188,830. This is due to Council being paid funds that were owed from the 22/23 year.
 - Financial Assistance Grant: \$4,673,979 additional expense which is offset by additional income on page 9.
 - Open Street Program Grant: \$100,000 additional expense which is offset by additional income on page 9.
 - Project Costs – Economic Development: \$13,950 additional expense which is offset by less expense on page 9.
-

- Miller Street CBD Masterplan: \$15,000 additional expense which is offset by less expense on page 9.
- Childcare Strategy: \$14,900 additional expense which is offset by less capital expense on page 11.
- Business Case Study & Strategy Development Fund: \$21,000 additional expense which is offset by less capital expense on page 12.
- It's GREAT Program: \$37,028 additional expense which is offset by less expense on page 9.
- Fixing Local Roads Round 3: \$683,763 additional expense offset by less expense on page 8.
- LRCI Round 4 Part B: \$554,060 additional expense. The funding has been received but no costs incurred as yet. It is offset by less capital expense on page 12 (Seal National Park Rd – Stage 2).
- Infrastructure Betterment Fund (Baronne Creek): \$225,000 additional expense. The funding has been received but only minimal costs incurred as yet. It is offset by less capital expense on page 12.
- Plant Purchases: \$187,103 additional expense which is offset by less capital expense on page 11.
- Additional Rural Roads Capital Renewals: \$241,559 additional expense which is offset by less capital expense on page 11.
- Aeropark Subdivision: \$140,000 additional expense which is offset by less capital expense on page 12.
- Youth Strategy: \$49,440 additional expense which is offset by less expense on page 5.
- Chambers & Offices: \$23,000 additional expense which is offset by less capital expense on page 11.
- Gilgandra Cultural Precinct: \$3,800 additional expense which is offset by less capital expense on page 11 (Cooee Heritage Centre).
- Drought Communities Program: \$87,505 additional expense which is offset by less capital expense on page 11.

Note 2903 (page 11)

Capital Income

\$4,333,122 less income

Rural Fire Service

\$70,000 additional income. This is a non cash grant that offsets the capital expense of the same amount on page 11.

Disability Inclusion Plan

\$250,000 less income. This is the contribution from Orana Living which did not occur this year.

LRCI Rounds 1, 2 & 3

\$1,666,195 less income. The expected income did not eventuate this year. The allocations for each round, amounts received and amounts spent to date are detailed in the table below:

Round	Allocation	Received	Remaining	Spent	Total
LRCI 1	878,446	439,222	439,224	857,368	-418,146
LRCI 2	697,059	348,530	348,529	743,581	-395,051
LRCI 3	1,756,888	878,444	878,444	0	878,444
	3,332,393	1,666,196	1,666,197	1,600,949	65,247

If all the rounds are grouped together, Council has received \$1,666,196 and spent \$1,600,949 (not including the Aeropark Subdivision) leaving a balance of \$65,247 in reserves.

If we assume that the full allocation for round 3 has been spent on the Aeropark Subdivision, then the remaining funding yet to be received of \$1,666,197 and the balance of the reserve of \$65,247 (making a total of \$1,731,444) will be received and accounted for in the 24/25 year.

LRCI Round 4 Part B

\$324,384 less income. This is offset by less capital expense of \$878,444 on page 12. The difference being \$554,060 is transferred to reserves on page 10.

Caravan Park Fire Safety

\$50,000 less income which is offset by less capital expense on page 12.

Regional Drought Resilience

\$100,000 less income. There was \$100,000 of the expected \$200,000 received for the year. The capital expense was \$172,859 so, \$72,859 was unfunded and will be received in the 24/25 year.

Swimming Pool Touch Pads

\$50,000 less income which is offset by less capital expense on page 12.

SCCF Round 4 & 5

\$573,564 less income. The expected funding was not received during year however, it is offset by reduced capital expenses on pages 11 and 12.

Land Sales – Aeropark

\$485,292 less income as the estimated sales did not eventuate before the end of the financial year.

Business Case Strategy & Development Fund

\$97,862 less income. The expected funding did not occur although the capital cost of \$462,398 on page 12 did. This is partly offset by a transfer from reserves of \$391,450 on page 10 but the difference of \$70,948 will be received in the 24/25 year.

Infrastructure Betterment Fund

\$775,000 less income which is offset by less capital expense on page 12 and a transfer to reserves on page 10.

Regional Cultural Fund – Library Upgrade

\$114,483 less income. Funding which has not been forthcoming this year but will be received in 24/25.

Water Bore Project – Inland Rail

\$165,471 additional income. It is offset by additional capital expense of \$55,072 on page 12. The remainder offsets additional costs incurred in previous years.

Note 2904 (pages 11 & 12)

Capital Expenditure

\$4,506,022 less expense

The following are offset by transfers to or from reserves:

- River Revitalisation: \$197,652 less expense offset by a reduced transfer from reserves of the same amount.
- Childcare Strategy: \$14,907 less expense offset by a transfer to reserves of \$14,900.
- Waste Facility: \$33,986 less expense offset by a reduced transfer from reserves of \$20,000 and reduced capital income of \$15,000
- Library Capital: \$12,371 less expense offset by a reduced transfer from reserves of the same amount.
- Community Building Partnerships: \$87,505 less expense offset by a transfer to reserves of the same amount.
- Plant Purchases & Sales: \$195,325 less expense mostly offset by a transfer to reserves of \$187,103.
- IT Capital: \$107,142 additional expense offset by an additional transfer from reserves of the same amount.
- Chambers & Offices: \$23,058 less expense offset by a transfer from reserves of \$23,000.
- Additional Rural Roads Capital Renewals: \$241,559 less expense offset by a transfer to reserves of the same amount.
- SCCF Rounds 4 & 5: \$1,334,399 less expense offset by a reduced transfer from reserves of \$760,835 and reduced capital income of \$573,564.
- McGrane Oval: \$11,118 less expense offset by a reduced transfer from reserves of the same amount.
- Local Roads & Community Infrastructure Program: \$113,871 additional expense partly offset by an additional transfer from reserves of \$41,178.
- Electronic Signage: \$67,667 less expense offset by a reduced transfer from reserves of the same amount.
- Aeropark Subdivision: \$413,637 less expense which is partly offset by a transfer to reserves of \$140,000. The remaining \$273,637 is savings but, as noted earlier in this report, funding for the project is yet to be received and Council was to fund \$121,521.

The following are further major capital variance explanations:

RFS Shed for Deep Creek & Rural Fire Service

\$89,769 less expense and \$170,000 additional expense. The difference of an additional \$80,231 is partly offset by additional capital income of \$70,000. The remaining cost of \$10,231 will be included in a claim in 24/25.

Library Upgrade

\$37,034 less expense. Any further costs for this project will be funded from grant funds yet to be received.

Caravan Park Fire Safety Upgrade

\$50,000 less expense that is offset by less capital grant income of the same amount.

Water Bore Project (Inland Rail)

\$55,072 additional expense that is offset by additional capital grant income of \$165,471.

Swimming Pool Touch Pads, Timing & Blanket

\$50,000 less expense that is offset by less capital grant income of the same amount.

Industrial Subdivisions 1 & 2

\$45,104 additional expense due to the commencement of the projects with the cost to be worn in the 23/24 year.

Note 2905 (page 12)

Loan Income

\$1,600,000 less income

Responsible Officer: Director Growth & Liveability

The proposed loan of \$1,600,000 to assist with funding the Aeropark Subdivision was not drawn down during the year in order to wait until the end of the year to determine if it is required.

Note 3000 (page 14)

WATER SUPPLY

\$24,628 additional income

\$52,627 less expense

Responsible Officer: Director Infrastructure

There are movements within the budget but the overall changes represent just 1.43% of income and 2.48% of expenses.

A transfer to reserves of \$250,000 for the smart meter implementation project has been allocated.

Note 4000 (page 15)

SEWERAGE SERVICES

\$210,685 less income

\$29,546 additional expense

Responsible Officer: Director Infrastructure

There are movements within the budget with the overall changes representing 10.49% of income and just 1.59% of expenses.

The main changes in income were an additional \$68,059 for interest revenue while there was a reduction in grant income of \$272,596. The grant income was capital funding for the new Sewer Treatment Plant. While the funding was not forthcoming in 23/24, costs have been incurred with the corresponding funding paid in 24/25.

Note 5000 (page 16)

ORANA LIVING

\$289,890 additional income

\$127,840 additional expense

Responsible Officer: Director Aged Care & Disabilities

The overall changes represent 4.56% of income and 1.96% of expenses.

Including in these changes was a \$96,191 transfer from reserves for the purchase of motor vehicles and an amount of \$150,000 transferred to reserves for housing renewals.

Note 6000 (page 17)

CARLGINDA ENTERPRISES

\$26,839 less income

\$39,518 additional expense

Responsible Officer: Director Aged Care & Disabilities

The reduction in expected income of \$26,839 can be attributed to loss of two clients and the funding attached to them. The increase in expenses of \$39,518 is staff related and is the result of additional hours worked.

The combination of the reduced income and the increase in expenses has resulted in the deficit outcome.

Note 7000 (page 18)

COOEE VILLA UNITS

\$120,841 additional income

\$18,177 additional expense

Responsible Officer: Director Aged Care & Disabilities

The increased income of \$120,841 which equates to a change of 29.28% is the result of increased occupancy (\$9,910), an increase in interest income (\$43,438) and an increase in the retained bond income (\$67,493). Interest is higher than estimated due to the rise in interest rates while the retained bond income was conservatively estimated.

The change in expenses of \$18,177 is an overall change of just 2.26%.

Note 7500 (page 19)

HOME CARE PACKAGES

\$20,836 less income

\$33,591 additional expense

Responsible Officer: Director Aged Care & Disabilities

The overall change in income represents 7.14% and the change in expenses represents 14.20%

The provision for unspent funds (transfer to reserves) of \$81,996 in total is conservative and may not be required in time. It is used to ensure there are funds available for client use, to be forwarded on or to be returned.

Note 8000 (page 20)

COOEE LODGE

\$669,567 additional income

\$304,203 additional expense

Responsible Officer: Director Aged Care & Disabilities

The additional income is mainly due to an increase in care income of \$337,505 and an increase in internal income of \$249,397. The care income increase is related to the level and categorisation of residents while the internal income is the result of a transfer of \$245,400 from General Fund to assist with Groworx costs.

The additional expenses can be attributed to an increase in labour costs across the board.

Note 8500 (page 21)

JACK TOWNEY HOSTEL

\$63,247 less income

\$153,326 less expense

Responsible Officer: Director Aged Care & Disabilities

The reduced income of \$63,247 represents a change of 4.31% while a reduction of \$153,326 in expenses represents a change of 9.89%

The income change is in the grant funding area although the estimate was increased by \$50,000 during the year. The main change in expenses is an additional \$188,534 in labour costs due to the use of agency staff and a reduction of \$237,478 in capital expenses.

Finance Manager's Comments / Recommendations

General Fund

The original budget estimate for General Fund was an end of year result of a \$362,123 deficit (depreciation not included). This review indicates an actual result of a \$728,105 deficit (depreciation not included) which is a worsening of \$365,982.

This result should be viewed as being unsatisfactory compared to the original budget.

The Aeropark Subdivision costs for the year totalled \$3,204,763 being \$3,064,763 spent and \$140,000 transferred to reserves. The funding for this

project was a loan of \$1,600,000 and LRCI 3 grant allocation of \$1,756,888 which equals \$3,356,000. Neither funding streams were received during the year (LRCI 3 funds of \$878,444 have been received but have been utilised in projects for LRCI 1 and 2).

The loan process was put on hold pending the result for the year and LRCI funds are paid in arrears through a claim process. If the LRCI funds were received in 23/24 (in line with the costs incurred), the end of year result for General Fund would be a \$1,028,783 surplus instead of the \$728,105 deficit recorded.

Based on this information, it is recommended that no remedial action be taken which includes the proposed \$1,600,000 loan being no longer required.

Water Fund

The original budget estimate for Water Fund was an end of year result of a \$147,096 surplus (depreciation not included). This review indicates an actual result of a \$224,351 surplus (depreciation not included) which is an improvement of \$77,255 and should be viewed as being satisfactory compared to the original budget.

Sewer Fund

The original budget estimate for Sewer Fund was an end of year result of a \$390,513 surplus (depreciation not included). This review indicates an actual result of a \$249,082 surplus (depreciation not included) which is a worsening of \$141,431 and should be viewed as being unsatisfactory compared to the original budget.

While there is a worsening, the result is still a significant surplus and no remedial action is recommended.

Orana Living

The original budget estimate for Orana Living was an end of year result of a \$60,273 surplus (depreciation not included). This review indicates an actual result of a \$106,925 surplus (depreciation not included) which is an improvement of \$46,652 and should be viewed as being satisfactory compared to the original budget.

Carlginda Enterprises

The original budget estimate for Carlginda Enterprises was an end of year result of an \$11,660 surplus (depreciation not included). This review indicates an actual result of a \$35,162 deficit (depreciation not included) which is a

worsening of \$46,822. This result should be viewed as being unsatisfactory compared to the original budget.

Carlinda Enterprises have recorded surplus results for a number of year with the 23/24 year an exception. Remedial action should be to ensure that the 24/25 year returns to a surplus.

Cooee Villa Units

The original budget estimate for Cooee Villa Units was an end of year result of a \$160,880 surplus (depreciation not included). This review indicates an actual result of a \$353,875 surplus (depreciation not included) which is an improvement of \$192,995. This result should be viewed as being satisfactory compared to the original budget.

Home Care Packages

The original budget estimate for Home Care Packages was an end of year result of a \$60,504 surplus (depreciation not included). This review indicates an actual result of a \$6,077 surplus (depreciation not included) which is a worsening of \$54,427. This should be viewed as being unsatisfactory compared to the original budget.

While the result is unsatisfactory, consideration should be given to the amount of \$81,996 transferred to reserves and that the result is still a surplus. It is recommended that no remedial action is necessary.

Cooee Lodge

The original budget estimate for Cooee Lodge was an end of year result of a \$7,131 surplus (depreciation not included). This review indicates an actual result of a \$575,217 surplus (depreciation not included) which is an improvement of \$568,086 and should be viewed as being satisfactory compared to the original budget.

Jack Towney Hostel

The original budget estimate for Jack Towney Hostel was an end of year result of a \$127,820 surplus (depreciation not included). This review indicates an actual result of a \$19,819 surplus which is a worsening of \$108,001. This result should be viewed as being unsatisfactory compared to the original budget.

While there is a worsening, the result is still a surplus. It is recommended that no remedial action is necessary

Overall Position

The original budget estimate for Gilgandra Shire Council was an end of year result of a \$603,754 surplus (depreciation not included). This review indicates an actual result of a \$772,079 surplus (depreciation not included) which is an improvement of \$168,325. This result should be viewed as being satisfactory compared to the original budget.

Estimated Financial Performance Indicators

The ratios for 2021/22 and 2022/23 are actual ratios for Council's information while those for 2023/24 are an estimate only until the financial statements are completed and are subject to change.

	Benchmark	2023/24	2022/23	2021/22
Operating Performance Ratio	> 0.00%	8.64%	7.42%	6.18%
Own Source Revenue Ratio	> 60.00%	65%	53.84%	66.06%
Unrestricted Current Ratio	> 2.00:1	3.85:1	3.84:1	3.47:1
Debt Service Cover Ratio	> 3.00 x	7.00 x	7.33 x	9.10 x
Rates & Charges Outstanding	< 10.00%	10.00%	10.30%	8.68%
Cash Expense Cover Ratio	> 6.00 x	11.00 x	10.93 x	11.14 x
Building & Infrastructure Renewal Ratio	> 100.00%	100%	74.22%	138.69%
Renewal Backlog Ratio	< 2.00%	2.00%	1.47%	2.22%
Required Maintenance Ratio	> 1.00	1.00	0.93	1.05

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Review of Annual Budget
<u>Delivery Program Actions</u>	4.3.3.1 Prepare annual Budgets, Long Term Plan Reviews, Quarterly Budget Reviews and Annual Statements and place investments in line with legislative requirements and Council policy.

RECOMMENDATION

That, subject to any decisions regarding reserves as reported, the Quarterly Budget Review document and report as at 30 June 2024 be adopted.

Neil Alchin
Director Growth and Liveability

STATE OF OUR REGION REPORT 2021-2024

SUMMARY

To present the State of Our Region Report for this term of Council that provides an update to the community on progress towards achieving the objectives of the four key themes identified in the Community Strategic Plan Live > Enjoy > Grow > Lead.

.....

Separately enclosed with this business paper is the 2021/2024 End of Term Report, now named the State of Our Region Report for this Council term.

The State of Our Region Report measures achievements made during this Term of Council against the four key themes identified in the 2017/18-2026/27 Community Strategic Plan, via the implementation of the Delivery Program and Operational Plans (2021-2024).

The four key themes are:

1. *Live*

A community with improved roads and transport network, a community with intergenerational infrastructure facilities and a community where service enhance liveability.

2. *Enjoy*

An active and thriving community, a community that celebrates its culture and heritage, and a region that offers a vibrant tourist destination experience.

3. *Grow*

A region with resilient and innovative businesses, a region growing towards 5,000 population, and a region that capitalises on opportunities for economic growth.

4. *Lead*

An innovative Council that is an employer of choice within the community, a progressive Council, engage with the community, and a Council valued by our community.

The report highlights Council's significant progress towards its objectives across the themes during this term.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Actions delivered in line with 2021/24 budget.
<u>Delivery Program Actions</u>	4.3.2.1 Review Council's Integrated Plans in line with NSW State Government guidelines

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 AUGUST 2024

RECOMMENDATION

That the State of Our Region Report 2021-2024, as presented, be endorsed.

Neil Alchin
Director Growth and Liveability

(A2119)

**REQUEST FOR VARIATION TO DEVELOPMENT CONTROL PLAN –
113 MYRTLE STREET, GILGANDRA**

SUMMARY

To consider a request to vary a standard imposed by the Council’s Gilgandra Development Control Plan 2011 (DCP).

.....

A Development Application (DA) was received via the NSW Planning Portal for 5 multi-dwellings (one existing and four new attached dwellings) and associated six lot community title subdivision. The DA affects 113 Myrtle Street, Gilgandra (Lot 6 DP 36338).

The applicant has requested a variation to the standards imposed by the DCP.

The land has a frontage to Myrtle Street. An existing dwelling is located along the frontage and proposed to remain. The site has an area of 1,514m² with the four proposed attached multi-dwelling units to be located at the rear of the land.

The land is zoned R1 General Residential under the Gilgandra Local Environmental Plan 2011 (LEP).

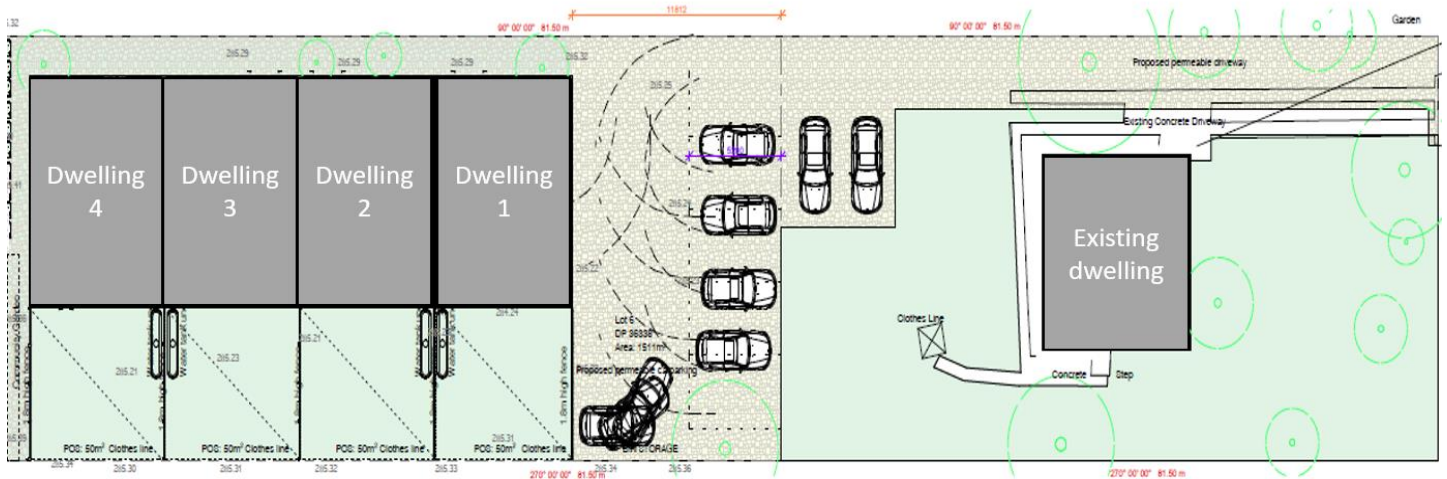


Figure 1: Proposed Site Plan

The DCP requires:

“7.2.10 Privacy

(d)Bedrooms of one dwelling do not share walls with living rooms or garages of adjacent dwellings.”

Proposed dwellings 4, 3 and 2 share a party wall between the bedrooms and the adjoining dwellings living rooms. This contradicts standards imposed by the DCP 7.2.10.

The applicant has provided the following justification:

“the single storey form of development means that some bedrooms will share party walls (separation walls) with adjoining living rooms. Appropriate construction methods are to be implemented to minimise noise transmission between the town housing to achieve a high level of residential amenity”

A separation wall is a wall that is common to adjoining dwellings (class 1 buildings).

It is considered reasonable to vary Gilgandra Shire Council’s Development Control Plan 2011. The following mitigation measures will be conditioned on the Notice of Determination:

- The separation walls would be conditioned to be compliant with the Building Code of Australia 2022, Part 10.7 sound insulation. This will provide acoustic treatment for the dwellings 4, 3 & 2.
- The separation walls will be conditioned to comply with the Building Code of Australia 2022, Part 9 Fire Safety. This will maintain separation walls structural adequacy and integrity for 60 minutes in a fire event
- The development adheres to the Building Sustainability Index requirements.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Variation to Council’s DCP
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.3 Assess and process Development Applications, Complying Development Certificates, Construction Certificate Applications and Local Activity Approvals in a timely manner

RECOMMENDATION

1. That permission be granted to vary Clause 7.2.10 “Privacy” of Gilgandra Shire Council’s Development Control Plan 2011 for the DA2034/484
2. That, in accordance with section 375A of the *Local Government and Planning Legislation Amendment (Political Donations) Act 2008*, the names of Councillors who support and oppose the decision be recorded.

Neil Alchin
Director Growth and Liveability

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

Statement of Bank Balances and Investment Balances
 To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No.19) – Month of July 2024.
2. Certificate of Bank Reconciliation – Month of July 2024.
3. Details of investments as at 31 July 2024 (Local Government Financial Management Regulation No.19).

CASH BOOK BALANCE AS AT	30-Jun-24	\$7,139,938.79
Plus: Receipts		\$4,719,359.43
Less: Payments		\$4,633,119.42
CASH BOOK BALANCE AS AT	31-Jul-24	\$7,226,178.80

STATEMENT BALANCE AS AT	30-Jun-24	\$8,164,064.53
Plus: Receipts		\$4,681,452.25
Less: Payments		\$5,587,753.01
STATEMENT BALANCE AS AT	31-Jul-24	\$7,257,763.77

Plus: Unpresented Receipts		\$4,670.05
Less: Unpresented Payments		\$36,255.02
RECONCILED BALANCE AS AT	31-Jul-24	\$7,226,178.80

Cashbook balance as at 31 July 2024:	\$7,226,178.80
Investments held as at 31 July 2024:	\$32,000,000.00
Total Cash & Investments Held as at 31 July 2024:	\$39,226,178.80

The bank balances in each of the funds as at 31 July 2024 are:

General Fund	\$16,893,877.43
Water Fund	\$3,620,494.97
Sewer Fund	\$3,350,570.35
Orana Living	\$5,852,740.26
Carlinda Enterprises	\$537,411.86
Cocee Villa Units	\$3,334,889.94
Cocee Lodge	\$4,104,683.05
Jack Towney Hostel	\$1,078,046.52
Trust Fund	\$453,464.42

Balance as per Total Cash & Investments Held: \$39,226,178.80

Details of Council's investments are as follows:

(1)	\$1,000,000.00	For 270 days	5.05%	Due	03-Dec-24	With Defence
(2)	\$1,000,000.00	For 366 days	5.00%	Due	04-Sep-24	With Bendigo
(3)	\$1,500,000.00	For 365 days	4.75%	Due	04-Mar-25	With Bendigo
(4)	\$2,000,000.00	For 183 days	5.10%	Due	11-Oct-24	With Bank of Qld
(5)	\$2,000,000.00	For 452 days	5.15%	Due	26-Aug-24	With Bank of Qld
(6)	\$2,000,000.00	For 183 days	5.05%	Due	08-Oct-24	With Bank of Qld
(7)	\$1,000,000.00	For 180 days	5.00%	Due	02-Dec-24	With IMB Bank
(9)	\$2,000,000.00	For 183 days	5.00%	Due	25-Sep-24	With IMB Bank
(10)	\$1,000,000.00	For 272 days	5.07%	Due	06-Aug-24	With Macquarie
(11)	\$1,000,000.00	For 120 days	5.20%	Due	07-Nov-24	With NAB
(12)	\$2,000,000.00	For 150 days	5.10%	Due	10-Oct-24	With NAB
(13)	\$3,000,000.00	For 270 days	5.20%	Due	07-Feb-25	With NAB
(15)	\$3,000,000.00	For 333 days	5.20%	Due	22-Apr-25	With NAB
(16)	\$2,000,000.00	For 180 days	5.05%	Due	08-Oct-24	With NAB
(17)	\$1,000,000.00	For 120 days	5.15%	Due	28-Nov-24	With NAB
(18)	\$2,000,000.00	For 182 days	5.35%	Due	06-Jan-25	With NAB
(19)	\$2,000,000.00	For 182 days	5.10%	Due	27-Nov-24	With NAB
(20)	\$2,500,000.00	For 210 days	5.04%	Due	04-Nov-24	With Suncorp
Total						\$32,000,000.00
Investments:						

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

.....

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>July 2022</u>		
141/22	Compulsory Acquisition by Agreement Of Road Reserves and Licence Agreement	No further progress, remains outstanding
<u>April 2024</u>		
46/24	NDIS Advisory Board (Terms of Reference)	No further progress
<u>June 2024</u>		
86/24	Proposal to Relocate Orana Living and Co-Locate the Majority of Gilgandra Lifestyles' Services	Reported to this meeting
97/24	The Aged Care Capital Assistance Program, Thin Markets, Multiple Stream	No further information available regarding the grant deed. Will be subject of a report to a future meeting.
104/24	Draft Bush Fire Prone Land Map 2024	Report to future meeting for endorsement for the purpose of certification

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 AUGUST 2024

PROGRESS ON “QUESTIONS FOR NEXT MEETING”

SUMMARY

To inform Council of appropriate action which has or will be taken in relation to Councilors “Questions for Next Meeting” outstanding from previous meetings.

.....

May 2024

Cooee Lodge Finances

Reported to this meeting.

MEETING OF:
HELD ON:

GILGANDRA SHIRE COUNCIL
20 AUGUST 2024

DEVELOPMENT APPLICATIONS

Council League Table

As of 1 July 2024, the Department of Planning, Housing and Infrastructure is now publicly monitoring timeframes and expectations set for lodgment and assessment of development applications for all Local Government Areas in New South Wales. This will become a new addition to the monthly Notation Report.

Council is expected to:

1. Lodge DAs within 14 days of submission to the planning portal.
2. Determine DAs (including DAs determined by a local planning panel) as soon as practical and whichever is the lesser of Council's previous financial year average, or within an average of 115 days. Gilgandra previous financial year average was 55 days.

July 2024 – Lodgement Timeframes

Average lodgement days	Number of applications lodged	Number of applications meeting expectation (14-day lodgement)	% of applications meeting expectation (14-day lodgement)	Total development cost
8	4	3	75%	\$1,262,533

July 2024 – Assessment Timeframes

Expectation days*	Average Assessment days	Number of applications assessed	% of applications meeting expectation	Total development cost
55	72	5	4	\$5,580,290

MEETING OF:
HELD ON:

GILGANDRA SHIRE COUNCIL
20 AUGUST 2024

July Development Application Details

The following development applications were approved during July 2024

DA Number	Applicant's Name	Application	Property address	Development Value
2024/504	CWZ Holdings	Alterations and Additions (Hotel)	4 Quealeys Road, GILGANDRA	\$3,988,408
2024/532	Mrs Rebecca Coffey	Alterations and additions (verandah structural works)	68 Warren Road, GILGANDRA	\$20,702.18
2024/536	Gilgandra Shire Council	Change of use recreation facility (outdoor) and internal fitout (change rooms)	"Anthony McGrane Oval" Eura Street, GILGANDRA	\$330,000
2024/537	Bradley Acheson	Dwelling house and shed	14 Thompsons Lane, GILGANDRA	\$689,335
2024/541	Robinson & Fuller Homes Pty Ltd	Dwellings house	5073 Newell Highway, GILGANDRA	\$551,845
				JULY
				\$5,580,290.18
				Total 2024
				\$7,534,680.18

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 AUGUST 2024

Applications Under Assessment

The following development applications are currently under assessment

DA Number	Applicant's Name	Application	Property address	Development value
2023/484	Design Our Home	5 Multi-dwelling housing and 6 lot community title subdivision	113 Myrtle Street, GILGANDRA	\$519,050
2024/539	Barnson	9 lot rural residential subdivision	172 Quealeys Road, GILGANDRA	\$407,386
2024/544	Merilyn King	Alterations and additions (awning)	33 Miller Street, GILGANDRA	\$21,352
2024/547	Peter Hazelton	Shed	19 Elizabeth Street, GILGANDRA	\$18,000

RECOMMENDATION

That the reports be noted.

Neil Alchin
Acting General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 10 AUGUST 2024

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

.....

Documents mentioned are available upon request for any interested Councillors.

1. **CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES**

Minutes of the meeting held on 24 June 2024.

2. **ALLIANCE OF WESTERN COUNCIL MINUTES**

Minutes of the meeting held on 12 July 2024.

RECOMMENDATION

That receipt of the Category B correspondence be noted.

Neil Alchin
Acting General Manager