



MINUTES  
OF THE  
ORDINARY MEETING  
OF  
GILGANDRA SHIRE COUNCIL  
HELD ON  
17 DECEMBER 2024

PRESENT

Councillors

D Batten (Mayor)

A Bunter

M Foran

I Freeth

P Mann

B Mockler

G Peart

A Walker (Deputy Mayor)

N White

Employees

D Neeves  
General Manager

N Alchin  
Director Growth and Liveability

D Colwell  
Director Infrastructure

D Dobson  
Director Aged Care and Disabilities

R Berryman  
Executive Assistant

K Larkin  
Project Manager Strategy and  
Economic Development

K Cosier  
Planning and Development Manager

Proceedings of the meeting commenced at 4:08pm.

RECOGNITION OF SERVICE

Cr D Batten (Mayor) recognised for his 15 years of service as a Councillor and Mayor at Gilgandra Shire Council. Mr D Neeves thanked the Mayor for his years of service and presented Cr D Batten with a frame Certificate from LGNSW.

LEAVE OF ABSENCE

NIL

ADJOURNMENTS

NIL

DECLARATIONS OF INTEREST

Cr Walker – *Gilgandra Industrial Estate Stage 2 Sales Strategy*. Cr Walker expressed an interest to purchase industrial land in Gilgandra, and is potentially interested in purchasing a Lot.

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Cr Peart - *Gilgandra Industrial Estate Stage 2 Sales Strategy*. Cr Peart's son is the business owner of Castlereagh Cabinets who is potentially interested in purchasing a Lot.

Cr Foran – *St. Ambrose Memorial Anglican Church Restoration Project Update And Restoration Committee (SAMACRC) Request*. Cr Foran is St Ambrose Anglican Church's Church Warden.

Cr White - *St. Ambrose Memorial Anglican Church Restoration Project Update And Restoration Committee (SAMACRC) Request*. Cr White has played a role in fundraising for the restoration.

Cr Mann - *St. Ambrose Memorial Anglican Church Restoration Project Update And Restoration Committee (SAMACRC) Request*. Cr Mann has played a role in fundraising for the restoration.

Mrs D Dobson – *Aged Care Worker Accommodation Project*. Mrs Dobson's niece is part owner of 68 Mrytle Street, Gilgandra NSW 2827.

### CONFIRMATION OF MINUTES

<b>RESOLVED 232/24</b>	Cr Bunter/Cr Mann
That the minutes of the Ordinary meeting held Extraordinary meeting held on 21 November 2024, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

### LISTING OF MATTERS TO BE CONSIDERED IN CLOSED COUNCIL

<b>RESOLVED 233/24</b>	Cr Bunter/Cr Mockler
That Council note the following matters to be listed as specified under Section 10(2) of the <i>Local Government Act 1993</i> :	
<ul style="list-style-type: none"><li>• Aged Care Worker Accommodation Project (c)</li><li>• Service Development Assistance Panel Provider Capacity (d)</li><li>• Tender T28/24 Design and Construct Upgrades to Gilgandra Speedway (d)</li><li>• Gilgandra Industrial Estate Stage 2 Sales Strategy (c)</li><li>• Caravan Park Request for Extension of Lease (c)</li></ul>	

<b>RESOLVED 234/24</b>	Cr Bunter/Cr Mockler
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Section 10(2) of the <i>Local Government Act 1993</i> , relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 4:12pm.	

(GO.CO.1)

**MAYORAL MINUTE - 14/24**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise of the Mayor's activities since the 15 October 2024 meeting.

<b>RESOLVED 241/24</b>	Cr Batten
That the report be noted.	

(CR.LI.1)

**MAYORAL MINUTE – 15/24**  
**RECOGNITION OF THE LATE MR TERRY NANGLE**

**SUMMARY**

To propose formal recognition of the late Mr Terry Nangle by Council.

<b>RESOLVED 242/24</b>	Cr Bunter/Cr Peart
That Council name the Sound Shell at the Cultural Precinct as 'The Terry Nangle Memorial Sound Shell'.	

(CR.LI.1)

**RECOGNITION OF THE LATE MR GEOFFREY KIEHNE – EMERGENCY SERVICES VOLUNTEER OF THE YEAR AWARD**

**SUMMARY**

To present correspondence received from Barbara Kiehne outlining a proposal to introduce an Emergency Services Volunteer of the Year Award in Geoffrey's honour.

<b>RESOLVED 243/24</b>	Cr Mann/Cr White
<ol style="list-style-type: none"><li>1. That Council provides in principle support for the creation of an annual Emergency Service Award in honour of Mr Geoff Kiehne.</li><li>2. That the terms and conditions of the award be prepared in consultation with Mrs Kiehne and the Local Emergency Service agencies, through the LEMC, including but not limiting too: the purpose and intent, eligibility, assessment process and timeframes.</li></ol>	

(CR.SD.1)

**GILGANDRA MEN'S SHED WOODEN SEATING DONATION**

**SUMMARY**

To advise of the correspondence received from the Gilgandra Men's Shed.

<b>RESOLVED 244/24</b>	Cr Walker/Cr Freeth
1. That Council thank the Gilgandra Men's Shed for offering the unique original wooden seating as a donation.	
2. As the seat has been crafted at considerable expense and would be saleable by the Men's Shed to their benefit, that Council respectfully decline the donation on the basis that the wooden seating is not suitable for use in public spaces.	

(CM.TE.1)

**REAL COUNTRY TOURISM EXPERIENCE STRATEGY AND INFRASTRUCTURE BUSINESS CASE – PROJECT CLOSURE REPORT**

**SUMMARY**

To provide the Project Closure Report for the Real Country Tourism Experience Strategy and Infrastructure Business Case, developed in collaboration with Coonamble Gilgandra and Warrumbungle Shire Councils, following funding acquittal approval.

<b>RESOLVED 245/24</b>	Cr Bunter/Cr Mann
1. That the Project Closure Report and Wrap Attachment for the Real Country Business Case and Strategy Development be noted.	
2. That Coonamble Shire Council and Warrumbungle Shire Council be acknowledged for the significant role they have played in the success of this collaborative project	
3. Council acknowledges the work of Gilgandra Council staff, in particular Mrs Kathryn Larkin, Project Manager.	

(GO.CO.1)

**ECONOMIC DEVELOPMENT COMMITTEE REPRESENTATIVES**

**SUMMARY**

To advise of nominations received to serve on Council's Economic Development Committee for this term of Council.

<b>RESOLVED 246/24</b>	Cr Bunter/Cr Foran
That Council accept all nominations received as members of the Economic Development Committee for this term of Council.	

(CM.PL.1)

**COMMUNITY ENGAGEMENT STRATEGY**

**SUMMARY**

To present the draft of Councils revised Community Engagement Strategy (CES) for consideration prior to public exhibition.

<b>RESOLVED 247/24</b>	Cr Peart/Cr Mockler
That the draft Community Engagement Strategy, as presented be placed on public display for a period of 28 days seeking community feedback with a view to adoption at Councils February 2025 meeting.	

(CM.CP.1)

**VARIATION REQUEST TO LIGHT VEHICLE PURCHASING POLICY**

**SUMMARY**

To consider a request to purchase a light vehicle outside of the current policy.

<b>RESOLVED 248/24</b>	Cr Foran/Cr Bunter
That Council authorise the trial of an EV vehicle for a 2-year trial period and endorse the advertisement and subsequent purchase or lease of an electric vehicle outside of the current Light Vehicle Replacement policy.	

Proceedings in Brief

Mrs Kristy Cosier, Planning and Development Manager entered the room at 5:21pm.

(CS.PL.1)

**AGED CARE WORKER ACCOMMODATION PROJECT - AERO PARK LAND**

**SUMMARY**

To determine a suitable block of land within Aero Park Estate for construction of a Duplex (2 x 3 bedroom) as part of the Residential Aged Care Worker Accommodation project funded through the Aged Care Capital Assistance Program.

<b>RESOLVED 249/24</b>	Cr Mann/Cr Bunter
1. That Lot 37 be endorsed as the location for the construction of a duplex/dual occupancy (2 x 3 bedroom).	
2. That Council provides the authority to the General Manager to progress the project through to design and construction.	

(A1907)

**DA 2024/553 CHANGE OF USE (MEDICAL CENTRE), ALTERATIONS AND ADDITIONS**

**SUMMARY**

To consider a request for variation to Development Control Plan standards and to determine DA 2024/553.

<b>RESOLVED 250/24</b>	<b>Cr Mockler/Cr Foran</b>
1. That permission be granted to vary Clause 14 of Gilgandra Shire Council's Development Control Plan 2011 for the property of 72 Miller Street (Lot 7, DP 812908) to allow for Change of Use (Medical Centre), Alterations and Additions under DA 2024/553.	
2. That DA2024/553 be approved in accordance with the Environmental Planning and Assessment Act 1979	
3. That the conditions outlined in Attachment A be noted as forming part of the conditions of consent.	
4. That, in accordance with section 375A of the Local Government and Planning Legislation Amendment (Political Donations Act) 2008, the names of councillors who support and oppose the decision be recorded.	

**Division**

For: Crs Batten, Bunter, Freeth, Foran, Mann, Mockler, Peart, Walker, White  
Against: Nil

**Proceedings in Brief**

- Cr Foran declared a significant interest and left the room at 5:28pm.
- Cr White and Cr Mann Cr Peart declared an interest but they were not significant and non-pecuniary and therefore remained in the room.

(GO.CO.1)

**ST. AMBROSE MEMORIAL ANGLICAN CHURCH RESTORATION PROJECT UPDATE AND RESTORATION COMMITTEE (SAMACRC) REQUEST**

**SUMMARY**

To advise of progress with the project, outline Council's commitment to date, and consider a request from the St Ambrose Memorial Anglican Church (SAMAC) for Council to consider funding options and financial support.

<b>RESOLVED 251/24</b>	<b>Cr Freeth/Cr Mockler</b>
1. That Councils support of the project to date be noted.	

2. That progress with assessment of DA 2024/558 be noted and in particular the role that Heritage NSW has in the process given the proposed development being considered Integrated Development.
3. That Council not provide a budget allocation to the project at this point in time, and request the St Ambrose Memorial Anglican Church to provide a comprehensive overall Project Plan and associated budget following determination of DA 2024/558 to allow further consideration when developing Councils CSP and LTFP for 2025/26 onwards.
4. That Council waive the applicable contribution for DA 2024/558 in accordance with Section 7.9 of the Gilgandra Section 7.12 Contributions Plan given the nature of the proposed development.

Proceedings in Brief

Cr Foran returned to the meeting at 5:45pm having taken no part in the discussion or voting.

(SA.TE.1)

**BUSH FIRE PRONE LAND MAP 2024**

SUMMARY

To seek endorsement of the new Bush Fire Prone Land Map 2024 for the Gilgandra Shire Council prepared by NSW Rural Fire Services (NSW RFS).

<b>RESOLVED 252/24</b>	Cr Mann/Cr Freeth
1. That Council endorse the attached new Bush Fire Prone Land Map and allow NSW RFS to seek certification of the map.	
2. That Council include a notation in the Gilgandra Weekly advising certification of the new Bush Fire Prone Land Map once finalised.	

(WS.LI.1)

**WESTERN COUNCILS WATER ALLIANCE RENAME**

SUMMARY

To advise of the correspondence received from the Western Councils Water

<b>RESOLVED 253/24</b>	Cr Walker/Cr Foran
That the report be noted.	



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**MINUTES – COMMITTEE MEETINGS FOR ADOPTION**

**SUMMARY**

To present the following minutes of Committee meetings for adoption.

Audit Risk Improvement Committee

26 November 2024

<b>RESOLVED 254/24</b>	Cr Mann/Cr Mockler
That the minutes be adopted.	

**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

**SUMMARY**

To present the following minutes of Committee meetings for notation.

Interagency Committee

28 November 2024

Local Emergency Management Committee

26 November 2024

Traffic Committee

27 November 2024

<b>RESOLVED 255/24</b>	Cr Freeth/Cr Walker
That the minutes be noted.	

**REPORTS FOR INFORMATION AND NOTATION**

**SUMMARY**

To present reports for information and notation.

<b>RESOLVED 256/24</b>	Cr Peart/Cr Bunter
That the reports be noted.	

**PRECIS OF CATEGORY B CORRESPONDENCE**

**SUMMARY**

To pass on relevant information from correspondence received.

<b>RESOLVED 257/24</b>	Cr Bunter/Cr Mann
That receipt of the Category B correspondence be noted.	

**QUESTIONS FOR NEXT MEETING**

NIL

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5:50PM.

Cr D Batten  
Mayor