

Local heritage fund project application form for applicants

This form should be completed by all applicants who wish to obtain funding for their project from Council's local heritage fund.

1. Project name and address	
Project name	
Address of project	
2. Project details	
Provide a short summary of what your project will achieve (under 100 words)	
What will you do with the local heritage fund funding?	
Project scope and itemised costing	Attach your project scope and itemised costing, and any supporting information, as a separate file or files, as Word or Excel documents. Please keep supporting information to a minimum.
	Attach digital photos of your project as embedded Word files. Email or post additional photos.
3. Project funding	
Total project cost	\$
How much are you contributing?	\$
How much funding are you requesting? Dollar for dollar grants from \$1,000 to \$2,000 are being offered – see the Local Heritage Fund Guidelines	\$

4. Funding eligibility	
<p>To be eligible for funding, you must answer 'yes' to at least one of the following:</p> <p>My project is:</p> <ul style="list-style-type: none"> • for a heritage item or an item included in a conservation area in the Council's local environmental plan • supported by the Council's Heritage Officer or other heritage specialist as being of heritage significance • an item listed on the State Heritage Register • other (please specify below) 	<p><i>Please click either 'Yes' or 'No box in each set below:</i></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>To be eligible for funding, you must answer 'yes' to all of the following:</p> <p>I will complete my project and claim my project funding by 13 April 2018.</p> <p>I acknowledge that I may need to arrange local Council or Heritage Act approvals for these works, apart from this funding application.</p> <p>I agree to erect a council sign at the front of my heritage item(s) acknowledging funding assistance received.</p>	<p><i>Please click either 'Yes' or 'No box in each set below:</i></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
5. Funding priorities	
<p>Describe ways in which your project will achieve one or more of the funding priorities set out below.</p> <p>If your project is for heritage items in a well-maintained heritage streetscape or landscape setting, the funding priorities are:</p> <ul style="list-style-type: none"> - Projects that enhance the presentation of buildings in the Gilgandra Heritage Conservation Zone. - Projects that ensure the safety of awnings and verandahs. <p>If your project is for a heritage item or for heritage items with public access and visibility, the funding priorities are:</p> <ul style="list-style-type: none"> - Projects that enhance the presentation of buildings. - Projects that assist with improving compliance with Building Code of Australia (BCA), disability access & fire regulations. 	<p><i>Please list the funding priority or priorities below, then explain ways in which your project will achieve the priority or priorities.</i></p>
<p>If your project is for urgent maintenance works</p>	

<p>to avert management risks, for example, to manage severe deterioration or avoid demolition or demolition through neglect, the funding priorities are:</p> <ul style="list-style-type: none"> - Projects that stabilise significant structures. - Works that ensure the ongoing integrity of significant structures, including repair of roofs & guttering, improvement of drainage, repair of termite damage, repair or replacement of failed building elements. 	
<p>6. Common selection criteria Answer all the following questions – 6a, 6b, 6c and 6d</p>	
<p>6a. Sustainable long-term heritage benefits Describe ways in which your project contributes to the sustainable management of the heritage item, such as through the development or update of a conservation management plan, maintenance plan, sustainability management plan.</p>	
<p>6b. Public benefit and enjoyment: community leadership Describe ways in which your project increases opportunities for learning, access and enjoyment; supports active community support, involvement, and employment; supports regional economies; and encourages positive community attitudes.</p>	
<p>6c. Innovation Describe ways in which your project involves a high degree of innovation and creativity.</p>	
<p>6d. Capacity and commitment to undertake the project Do you have the necessary time, and project and financial management skills, to successfully undertake this project? Will your project be completed within the funding timeframe and be fully claimed by 13 April 2018?</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>7. Local council contact</p>	
<p>I have discussed my project with the Council Heritage Officer before lodging this application</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>Name of Council contact</p>	<p>Melissa Ryan 02 6817 8800</p>
<p>8. Applicant details Council will correspond with this person</p>	
<p>Name</p>	
<p>Mailing address (remember to include postcode)</p>	

Phone number (business or day)	
Mobile phone number	
Fax number (business or day)	
Email address	
ABN registered name	
ABN number	
Are you registered for GST	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
9. Ownership Only complete this if you are not the owner of the heritage item. Otherwise, go to question 10.	
Owner's name	
Contact name (if the contact is not the owner)	
10. Applicant's declaration	
I confirm that all the information provided in this project application is true and correct to the best of my knowledge	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
I have completed all the questions in this project application form	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
I have attached all requested other information as separate electronic files	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Signature	
Date	

Do you need assistance in completing this form or more information?

Please contact:

Melissa Ryan, Acting Heritage Officer on 02 6817 8800 or
mryan@gilgandra.nsw.gov.au

Submitting your application

Email your completed application form, and attached images and other information, to:

council@gilgandra.nsw.gov.au

or

Post your completed application form, and attached images and other information, to:

Gilgandra Shire Council,
 PO Box 23,
 Gilgandra NSW 2827

Please do not post **and** email your application.